



Saltash Town Council

Konsel An Dre Essa



*The Guildhall
12 Lower Fore Street
Saltash
PL12 6JX
Telephone: 01752 844846
www.saltash.gov.uk*

25 October 2023

Dear Councillor

I write to summon you to an **Extraordinary Policy and Finance Committee meeting** to be held at the Guildhall on **Tuesday 31st October 2023 at 6.30 pm.**

The meeting is open to members of the public and press. Any member of the public requiring to put a question to the Town Council must do so by **12 noon the day before the meeting** either by email to enquiries@saltash.gov.uk or sent to The Guildhall, 12 Lower Fore Street, Saltash PL12 6JX. Please provide your full name and indicate if you will be present at the meeting.

Yours sincerely,

Councillor S Miller
Chairman of Policy and Finance

To:

Essa	Tamar	Trematon
R Bickford	J Dent	S Miller (Chairman)
J Brady	S Gillies	B Samuels
R Bullock	S Martin	B Stoyel
J Foster	L Mortimore	D Yates
M Griffiths	J Peggs	
S Lennox-Boyd	P Samuels (Vice-Chairman)	

Agenda

1. Health and Safety Announcements.
2. Apologies.
3. Declarations of Interest:
 - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
 - b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.
4. Questions - A 15-minute period when members of the public may ask questions of Members of the Council.
Please note: Any member of the public requiring to put a question to the Town Council must do so by 12 noon the day before the meeting.
5. To receive and approve the minutes of the Policy and Finance Committee held on 12th September 2023 as a true and correct record. (Pages 4 - 10)
6. To receive the following Committee Precept recommendations and consider any actions:
 - a. Services held on 12th October; (Pages 11 - 22)
 - b. Joint Burial Board held on 24th October; (Pages 23 - 24)
 - c. Burial Authority held on 24th October; (Pages 25 - 26)
 - d. Personnel held on 26th October. (Page 27)
7. To set the Policy and Finance budgets for the year 2024/25 recommending to the Policy and Finance Committee. (Pages 28 - 29)
8. To receive the Match Funding Play Parks Policy recommendation from the Services Committee held on 12th October 2023 and consider any actions. (Pages 30 - 47)
9. To consider a Festival Fund Application.
 - a. FF119 Saltash Chamber of Commerce - Christmas Festival. (Pages 48 - 67)
10. To consider a Town Council stall at the Christmas Festival 2023 and any

associated expenditure

11. To confirm any press and social media releases associated with any agreed actions and expenditure of the meeting.

Date of Next Meeting: Tuesday 14 November 2023 at 6.30 pm